

REGULAR MEETING OF THE VILLAGE
BOARD OF TRUSTEES HELD AT 3:30 PM

PRESENT: Mayor Acee, Trustees Westcott, Casscles, Janitz, and Tomaselli. Travis DuBois, Ed Meyer, Derrick Wilcox, John Quattrocci, Ryan Legacy, and Keith Van Althuis.

Mayor Acee called the meeting to order at 3:30 pm.
Mayor Acee opened the meeting with the Pledge of Allegiance.

Derrick Wilcox of Delaware Engineering gave an update on the progress of the WWTP project. Derrick Wilcox said Delaware Engineering had submitted Updated Engineering Amendment number 2 to the NYSEFC and NYSDEC on August 9. Derrick Wilcox said the total grant amount the village had been awarded was up to the amount of \$25,116,604 which represented 71.9% of the estimated project cost. Derrick Wilcox said Delaware Engineering was working with village staff, Kubota, and EFC to come up with a final design for the WWTP. Delaware Engineering was talking to Koester and Dutchland to review the possibility of precast concrete structures. Derrick Wilcox said the benefits of a precast tank would be hopefully not having the hole open so long, as well as possible cost savings. Derrick Wilcox said that surveying was 90% complete. Derrick Wilcox said that the amendment addressed changes of a new headworks, new aerated digesters, new lab office, bathroom, new non-potable water system, and a new in-line UV disinfection.

Ed Meyer gave an update on the town of Sherburne board meeting for the month of August. Ed Meyer said the town had received notice of a lawsuit seeking to reduce property assessment value by Sherburne Meadows Associates. Ed Meyer said the town held a public hearing on the proposed salt shed project. Ed Meyer said the town had a preliminary amount they agreed to of \$33,678 for EMS services. Ed Meyer said the town would like to talk with other towns about the amounts of their contracts with EMS to make sure all towns were paying a fair share of the costs before finalizing an amount. Ed Meyer said the town was putting up new speed signs on Granville Hill Rd.

MOTION #84/24-25

Motion made by Trustee Tomaselli to approve the minutes of the last regular Board meeting. Motion supported by Trustee Janitz. Motion unanimously carried.

MOTION #85/24-25

Motion made by Trustee Tomaselli to authorize the mayor to sign the abstracts below:

General	#070	\$ 27,238.48	Sewer	#078	\$ 3,437.63
Electric	#071	\$174,591.87	Joint Activity	#079	\$ 12,578.96
Water	#072	\$ 2,503.14	General	#080	\$ 52,052.30
Sewer	#073	\$ 4,379.26	Electric	#081	\$286,903.59
Joint Activity	#074	\$ 15,912.53	Water	#082	\$ 11,422.80
General	#075	\$ 23,011.82	Sewer	#083	\$ 22,592.00
Electric	#076	\$ 29,236.40	Capital	#084	\$ 1,640.00
Water	#077	\$ 3,204.28	Capital	#085	\$ 12,337.38

Motion supported by Trustee Westcott. Motion unanimously carried.

Mayor Acee said that the NYSEG bill was not yet received for the month of July. Mayor Acee said payment would be due before the next board meeting. Mayor Acee was seeking a motion to allow clerk-treasurer Van Althuis to pay the NYSEG bill for July on receipt with review and approval of Electric Supt. DuBois.

MOTION #86/24-25

Motion made by Trustee Tomaselli to allow Clerk-Treasurer Van Althuis to pay the July NYSEG bill from the Electric Fund upon receipt, and with review and approval of Electric Supt. DuBois.

Motion supported by Trustee Janitz. Motion unanimously carried.

Ryan Legacy read the police report for July 2024. Ryan Legacy provided printouts to the board of the data from the mobile, radar enabled, speed sign the village police department had purchased.

MOTION #87/24-25

Motion made by Trustee Tomaselli accept the police report for July 2024 as reported. Motion supported by Trustee Westcott. Motion unanimously carried.

Superintendent DuBois read the following report

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DPW Water Sewer

Shoulders, ditches and culverts on the upper end of School St have been put in place. The Town crew did this work for us, and I extend a sincere thank you to the crew for their help. Chase has also arranged for the County to hydro-seed the project area for us at no charge. The Village crew will tidy up some of the loose ends and will re-pave the driveway approaches – probably the first week of September, when we have a full crew. At or near the same time, we will rent a milling head for the Bobcat and fix the edges of the asphalt and perform spot repairs as needed around the Village. The crew is performing a door-to-door inspection of water services. It is a NYSDOH requirement to have a list of all services with the service entrance material identified. This list is due by the end of the September. The crew is also looking for improperly installed sump pumps at the same time. It is still our intent this fall to replace the sidewalk on South Main St in front of the UCC. Suite-Kote will be here before school opens to put a top micro pave on Classic St and close that project out. And while they’re here, I’d like to have the entrance and parking lot to the Electric/DPW micro paved as well. That pavement is 11 years old, and we want to protect that investment. Having this done while they’re doing Classic St would be an additional \$6,000. I’d like a motion to approve that.”

MOTION #88/24-25

Motion made by Trustee Janitz to approve having Suite-Kote micro pave the Electric/DPW driveway and parking lot at the cost of \$6,000. Motion supported by Trustee Westcott. Motion unanimously carried.

Superintendent DuBois said he had no update on the North Main drainage project other than Cushman is working on it.

Superintendent Dubois said he had no update on the EPG grant.

Superintendent DuBois read the following report

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Electric

An aerial line extension has been built on Robinson Rd. This will serve 4 properties, one that does not have electric service and will serve 3 properties that share a 30-plus year old shared, private underground wire. The pole line will also enable installation of fiber on that road as well. A new electric service and pad-mounted transformer has been installed at the Lathrop farm on Route 80 West for their new expansion and a new pole installed to serve a camp on Church Hill Rd. The crew spent a late night and the following day on mutual aid for Oneida Madison Electric Co-op following the heavy winds on Monday the 9th. Work was primarily in the Lebanon Reservoir area. Work on pole replacements on North Main Street from School St southward has begun. Placement of poles on that section of North Main St is tricky due to a watermain sharing the same real estate between the sidewalk and the curb. Al Doing said this morning he has generated a large list of areas that need trimming.

NYSERDA Clean Energy Community grant update. Due to the efforts Sherburne has made to improve energy conservation and efficiency, both in operations and on the customer-side with the Energy Efficiency program managed by the Village, we are being awarded \$70,000 in grant money for efficient heating equipment and fossil-fuel free landscaping equipment. The plan is to spend \$20,000 towards the installation of mini-splits for the Clerk-Treasurer, Electric Clerk, police office and ambulance bunk room. Next, is to spend \$45,000 at New York State contract pricing on two new commercial, battery powered zero-turn mowers. We have demo’d three different brands and the consensus of the group was to purchase two Gravely units. The balance (\$5k) will be

spent on battery powered landscaping equipment such as chainsaws, trimmers, etc. at New York State contract pricing.”

MOTION #89/24-25

Motion made by Trustee Janitz to approve the use of NYSERDA grant money to install mini-split units in the municipal building in the amount of \$20,000. Purchases at New York State contract prices of \$45,000 on Gravely battery powered zero-turn mowers, and the remaining \$5,000 on battery powered landscaping equipment. Motion supported by Trustee Westcott. Motion unanimously carried.

Superintendent Dubois read the following report

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Fiber

674 customers to date are taking SherburneConnect service, 4 are scheduled for installation this week. A meeting is being held on Wednesday at West Lake under the pavilion to discuss the fiber project with the West Lake residents. All West Lake residents were invited to attend. There are 4 or 5 signed up already - our goal is to install several in one fell swoop.

Phase II fiber project

An engineering firm for the outside plant build has been selected and approved by each of the Towns. We will be having an in-person kick-off meeting Wednesday morning.

New Hire

The Mayor, Al Doing and I have interviewed a few applicants for the Lineman position and would like to hire Martin Furner at a starting rate of \$26.40 /hr.”

MOTION #90/24-25

Motion made by Trustee Janitz to approve the hiring of Martin Furner as Lineman effective September 3, 2024, at a rate of \$26.40/ per hour. Motion supported by Trustee Westcott. Motion unanimously carried.

Mayor Acee said that he had received a email from Kevin Crandall on behalf of HackFab hobbies to renew the use of the upstairs stage room area of the Municipal building. Mayor Acee said this request was received on the day of the board meeting and was not on the agenda. HackFab hobbies would like availability in the months of September to April at the same rate as last year of \$50 dollars per Sunday that they use it. Mayor Acee said since use might be desired in September before the next board meeting, if no objections, he would like to add it to the current board meeting. No objections were made.

MOTION #91/24-25

Motion made by Trustee Westcott to approve renewal of the agreement with HackFab Hobbies to use the upstairs stage room area of the municipal building on Sundays for RC racing during the months of September-April at the rate of \$50 per a Sunday, on which HackFab Hobbies makes use of the facilities, contingent upon receipt of a Certificate of Insurance for the season. Motion supported by Trustee Janitz. Motion unanimously carried.

Mayor Acee read a letter of appreciation from the Sherburne Rotary for the village assistance in providing a successful fireworks presentation on the 4th of July.

Mayor Acee said he had a new hire, Chris VanderWyde, for Basic Life Support Technician PT that was recommended by Person in Charge of EMS Jason Gray at a rate of \$20.00 / hour effective September 3, 2024.

MOTION #92/24-25

Motion made by Trustee Janitz to hire Chris VanderWyde as Basic Life Support Technician Part Time at the rate of \$20.00 / hour effective September 3, 2024. Motion supported by Trustee Westcott. Motion unanimously carried.

Mayor Acee said that EMS was at a scary and tenuous position financially, and would be addressing EMS with the towns, and the board of trustees to see if it was sustainable going forward.

Mayor Acee said he had a request from Madison County EMS for a letter of support, in regard to the Madison County EMS application for a permanent Certificate of Need. Mayor Acee said that in his opinion Madison County EMS had been very important in mutual aid to the Sherburne EMS agency. Mayor Acee said he was seeking a motion to approve him signing the letter of support, for Madison County EMS application for a permanent CON.

MOTION #93/24-25

Motion made by Trustee Westcott to approve mayor Acee to sign and send, a letter of support for Madison County EMS application for a permanent certificate of need, on behalf of the village of Sherburne. Motion supported by Trustee Casscles. Motion unanimously carried.

Clerk-Treasurer Van Althuis said he was requesting permission to attend, and for the village to pay attendance fees and travel expenses for NYCOM fall training school for city and village officials in Saratoga Springs September 16-20, 2024. Clerk -Treasurer Van Althuis said he thought the training would be very useful to his position as Clerk-Treasurer. Clerk Treasurer Van Althuis said the cost of the five-day conference was \$510 plus hotel and travel expenses.

MOTION #94/24-25

Motion made by Trustee Tomaselli to approve Clerk-Treasurer Van Althuis to attend the NYCOM fall training school for city and village officials, and for the expenses incurred for attendance, lodging, and travel. Motion supported by Trustee Casscles. Motion unanimously carried.

Clerk-Treasurer Van Althuis wanted to bring the attention to the board of trustees the Notice of Claim Real Property Tax Certiorari Proceeding that Ed Meyer had already mentioned when he addressed the board. Clerk-Treasurer Van Althuis said that he was going to discuss with the town of Sherburne clerk, whether the town would be the lead defendant, with the village, and school district as co-defendants. Clerk-Treasurer Van Althuis said that he was unable to talk to the town clerk on this matter prior to the board meeting as the town clerk was on vacation this week.

Clerk-Treasurer Van Althuis said he was seeking a motion to approve the mayor to sign a renewal of the agreement for Johnson Controls Fire and Safety Inspection Service.

MOTION #95/24-25

Motion made by Trustee Janitz to approve mayor Acee to sign the Johnson Controls Fire and Safety Inspection Service Renewal contract in the amount of \$669.60 Motion supported by Trustee Westcott. Motion unanimously carried.

Mayor Acee said he had personnel issues, wages, possible litigation, and contract negotiations that he wanted to discuss in executive session.

MOTION #96/24-25

Motion made by Trustee Tomaselli at 4:05 to move into and out of executive session with the Board to discuss personnel issues, wages, possible litigation, and contract negotiations. Motion supported by Trustee Janitz. Motion unanimously carried.

MOTION #97/24-25

Motion made by Trustee Westcott to adjourn at 5:14 PM with there being no further business to conduct. Motion supported by Trustee Janitz. Motion unanimously carried.

Keith Van Althuis Clerk-Treasurer