

REGULAR MEETING OF THE VILLAGE
BOARD OF TRUSTEES HELD AT 3:30 PM

September 16, 2024

PRESENT: Mayor Acee, Trustees Westcott, Casscles, and Janitz. Trustee Tomaselli was absent. Travis DuBois, Ed Meyer, Derrick Wilcox, Dee Bennet, Dave Bensley, Gayle Hellert, John Quattrocchi, Sandy Sanger, Diane Scalzo, Melanie Armstrong, David Copeland, Ryan Legacy, and Keith Van Althuis.

Mayor Acee called the meeting to order at 3:30 pm.
Mayor Acee opened the meeting with the Pledge of Allegiance.

Melanie Armstrong said she would like a variance of the fence law for her property on 79 North Main Street. Superintendent DuBois read the fence law. Trustee Westcott said he thought the trustees should examine the location. Trustee Casscles said the board should take it under advisement and revisit.

Dee Bennet said she was representing the rotary and was in attendance to discuss repairs to park buildings. The rotary was looking to fix the hole in the roof at Gaines park, and paint the pavilion roof at Paddleford Park. Dee Bennet said the rotary had received a \$7,500 estimate to fix the hole in the roof at Gaines Park. Dee Bennet said Rotary had received a grant for \$5,000 to fix the hole. Rotary was looking for the village to share the remaining cost of fixing the hole and painting the pavilion roof.

MOTION #98/24-25

Motion made by Trustee Janitz to include painting of the roof of the "Rotary Pavilion" in Paddleford Park in the next fiscal year budget. Motion supported by Trustee Westcott. Motion unanimously carried.

Ed Meyer gave an update on the Town of Sherburne board meeting for the month of September.

Derrick Wilcox from Delaware Engineering gave an update on the WWTP and North Main Street Pump Station Upgrade.

Ryan Legacy read the Police Report for August 2024.

MOTION #99/24-25

Motion made by Trustee Westcott to accept the police report for August 2024 as reported.
Motion supported by Trustee Janitz. Motion unanimously carried.

MOTION #100/24-25

Motion made by Trustee Janitz to approve the minutes of the last regular Board meeting. Motion supported by Trustee Casscles. Motion unanimously carried.

MOTION #101/24-25

Motion made by Trustee Janitz to authorize the mayor to sign the abstracts below:

Electric	#086	\$ 14,395.30	Water	#094	\$ 71,592.93
General	#087	\$ 20,957.85	Sewer	#095	\$ 11,706.08
Electric	#088	\$ 28,271.16	Capital	#096	\$ 52,219.40
Water	#089	\$ 3,443.36	Joint Activity	#097	\$ 1,135.89
Sewer	#090	\$ 3,721.89			
Joint Activity	#091	\$ 3,917.78			
General	#092	\$ 75,946.85			
Electric	#093	\$296,170.47			

Motion supported by Trustee Casscles. Motion unanimously carried.

Superintendent Dubois read the following report to update the board on DPW, Sewer, Water departments.

"We rented a milling attachment for the Bobcat and the crew milled bad areas of pavement on the streets and in the parking lots to repair before winter as well as to mill

the raveled edges of the upper end of School St. They used hot mix, state-top to fill the milled areas and replace the paved driveway approaches on School St.

The crew is performing a door-to-door inspection of water services as I reported last month. We are down to approximately 75 to go. Unfortunately, we are running out of time this fall to replace the sidewalk on South Main St in front of the UCC. It will be a priority next spring after pageant. Suite-Kote put a micro pave on Classic St and the entrance and parking lot to the Electric/DPW.

No update on the North Main drainage project other that Cushman is working on contacting one of the lien holders.

No update on the EPG grant.

No update on the signage project – I have not received the report yet from Delta Engineering.”

Superintendent DuBois read the following report to update the board on the Electric Department.

“Work on pole replacements on North Main Street from School St southward continues. This will continue for a couple more weeks. These poles are difficult. The crew is doing its best make these poles as neat and tidy as possible.

NYSERDA Clean Energy Community grant – I’m waiting for the final contract – due this week.

Fiber

685 customers to date are taking SherburneConnect service. West Lake fiber installation will begin this week.

Phase II fiber project

I and the part-time manager for the project, Jim Emerson who was hired by the Towns, have spent a lot of time learning about and figuring out the best approach to the pole permitting and make ready work for this project. The Bill of Material for the fiber only, has been completed and a joint bid document has been drafted. A bid will be let out – probably in October for the fiber. The NY ConnectAll office wants us to secure the fiber as soon as possible. “

Mayor Acee said he had an amendment to the contract signed with Municipal Solutions dated March 24, 2023 for the Wastewater Treatment Project. Mayor Acee said he was seeking board approval to sign the amendment on behalf of the village.

MOTION #102/24-25

Motion made by Trustee Westcott for Mayor Acee to sign the Amendment No. 1 to Contract Dated March 24, 2023 Wastewater Treatment Plant Project with Municipal Solutions. Motion supported by Trustee Janitz. Motion unanimously carried.

MOTION #103/24-25

Motion made by Trustee Casscles to authorize Mayor Acee to sign Judge Mavady’s Cash Book Report ending December 31, 2023, Judge Matott’s Cash Book Report ending December 31, 2023, and Judge Dunshee’s Cash Book Report ending December 31, 2023 as proof of receipt in compliance with the Uniform Justice Court Act article 2019. Motion supported by Trustee Westcott. Motion unanimously carried

Clerk-Treasurer Van Althuis said he had a number of Budget adjustments and transfers for the board to approve.

MOTION #104/24-25

Motion made by Trustee Westcott to approve the following budget adjustments and transfers.

9/16/2024		Budget Adjustments and Transfers						
Request the following budget adjustment:								
	Amb rep	AA04454004200	\$19,932.00		Ins Rec	AA00268000000	\$19,932.00	Ins. Recovery-Ambulance
	Amb Eq Columb.	AA04454002100	\$2,258.00		Donation	AA00270500000	\$2,258.00	Columbus EMS Eq. Purchases
Request the following budget transfers:								
To:	Amb EQ	AA04454002000	\$67	From:	Amb Rep.	AA04454004200	\$67	Amb. Eq.
	Amb Oxyg.	AA04454004700	\$618		Amb. Exp.	AA04454004000	\$318	Amb. Oxygen
					ALS Link	AA04454004600	\$300	
Total			\$685				\$685	
To:	Water Dist. EQ	FX08831002000	\$1,828	From:	Hydrant EQ	FX08831002300	\$500	Water Eq
					Meters EQ	FX08831002400	\$1,000	
					Engineering	FX08831004500	\$328	
Total			\$1,828				\$1,828	
To:	Pool Chem.	JA05732504100	\$493	From:	Pool Suppl.	JA05732504200	\$493	Chemicals
Total			\$493				\$493	

Motion supported by Trustee Janitz. Motion Unanimously carried.

MOTION #105/24-25

Motion made by Trustee Westcott to approve funding in the amount of \$1,000 towards the ambulance repair bill from the general fund balance. Motion supported by Trustee Janitz. Motion Unanimously carried.

Clerk-Treasurer Van Althuis said the post office was moving to new technology on postage and that the current meter would no longer be accepted by the post office as of January 2025. Clerk-Treasurer Van Althuis said he was seeking board approval for the purchase of a new postage meter, scale, and service contract with Ed & Ed.

MOTION #106/24-25

Motion made by Trustee Janitz to approve the purchase of a IX5AF postage machine, and a IX5WP5 postage scale to be in the municipal office for village mailing purposes at a cost of \$3,288.25 and an annual maintenance contract of \$744.25 from Ed & Ed . Motion supported by Trustee Westcott. Motion Unanimously carried.

MOTION #107/24-25

Motion made by Trustee Janitz to adjourn at 4:21 PM with there being no further business to conduct. Motion supported by Trustee Westcott. Motion unanimously carried.

Keith Van Althuis Clerk-Treasurer