

PRESENT: Mayor Acee, Trustees Westcott, Tomaselli, and Casscles. Trustee Janitz was an excused absence. Travis DuBois, Derrick Wilcox, John Quattrochi, Ryan Legacy, Travis Aikins, and Keith Van Althuis.

Mayor Acee called the meeting to order at 3:30 pm.
Mayor Acee opened the meeting with the Pledge of Allegiance.

Derrick Wilcox from Delaware Engineering gave an update on the WWTP and North Main Street Pump Station Upgrade.

MOTION #108/24-25

Motion made by Trustee Westcott to approve the minutes of the last regular Board meeting. Motion supported by Trustee Casscles. Motion unanimously carried.

MOTION #109/24-25

Motion made by Trustee Westcott to authorize the mayor to sign the abstracts below:

General	#098	\$ 24,583.41	Sewer	#105	\$ 4,872.20
Electric	#099	\$ 36,940.75	General	#106	\$ 59,863.21
Water	#100	\$ 3,731.81	Electric	#107	\$ 323,817.43
Sewer	#101	\$ 4,013.34	Water	#108	\$ 73,536.29
General	#102	\$ 26,584.55	Sewer	#109	\$ 20,167.80
Electric	#103	\$ 29,778.28	Capital	#110	\$ 69,377.05
Water	#104	\$ 6,534.29	Joint Activity	#111	\$ 364.42

Motion supported by Trustee Casscles. Motion unanimously carried.

Ryan Legacy read the Police Report for September 2024.

MOTION #110/24-25

Motion made by Trustee Tomaselli to accept the police report for September 2024 as reported.

Motion supported by Trustee Casscles. Motion unanimously carried.

Superintendent Dubois read the following report to update the board on DPW, Sewer, Water departments.

“DPW Water Sewer

The water main flushing is complete. Sewer tank cleaning and inspections are complete. Several dead ash-trees were removed from Village property, with a few still to go.

Water service inspections were completed.

North Main drainage project - Cushman has sent documents to the owners.

The signage project –Delta Engineering has submitted their sign survey report. I will be reviewing the findings and with the DPW and we will work to ensure our signs are compliant with DOT and Village laws.

Leaf pickup has begun and will continue until approximately mid-November.”

Superintendent DuBois said he was looking for permission to surplus a brush hog and some other miscellaneous tools no longer used by the Village on auctions international.

MOTION #111/24-25

Motion made by Trustee Casscles to approve the sale of a brush hog and miscellaneous items no longer needed by the village on Auctions International.

Motion supported by Trustee Westcott. Motion Unanimously carried.

Superintendent DuBois read the following report to update the board on the Electric Department.

“Electric

Work on pole replacements on North Main Street from School St southward will be complete this week.

NYSERDA Clean Energy Community grant –the final contract came. \$20k is being used for heat pump installation at the municipal building. \$40k was used to purchase two new zero turn mowers and \$10k used for battery powered equipment for the Electric, DPW and Water Depts.

Village crew will be installing poles in support of the Phase II fiber project to bridge areas between Sherburne Electric and NYSEG.

The Crew has long list of areas to work on tree trimming.

In the last month, there have been 4 new home electric applications.

Fiber

715 customers to date are taking SherburneConnect service. There has been an up-tick in applications in addition to predatory and promotional pricing from Spectrum.

Phase II fiber project

Survey of NYSEG poles by Squan Engineering in the TOS has been completed and will be sent to Labella (NYSEG's contracted firm for pole permitting).

Fiber path continues to be refined and is in quite good shape. Locations have been identified for Village to install poles.

RFQ for all the fiber for both Towns was sent to vendors on 10/1 and the bid opening will be Thursday 10/24.

Surveying in the Town of Columbus by Squan will begin soon.”

Mayor Acee said he had a late request for a permit for fireworks at the high school football field by the Sherburne-Earleville high school. Mayor Acee said the request had come to his attention via email that day and was not on the agenda. The completion date of the new field was in question causing the late request. All licensing, permits, and insurance were in place. If there was no objection Mayor Acee said he would seek a motion to approve the fireworks display on 10/25/2024 between the hours of 6:45-7:15 pm.

MOTION #112/24-25

Motion made by Trustee Westcott to approve the fireworks display permit on 10/25/2024 between the hours of 6:45-7:15 pm. by the Sherburne-Earville High School. Motion supported by Trustee Tomaselli. Motion Unanimously carried.

MOTION #113/24-25

Motion made by Trustee Westcott to approve posting trick or treat hours for Halloween in the Sherburne News. The hours shall be posted as follows:

5:00 p.m. to 8:00 p.m. October 31, 2024.

Motion supported by Trustee Casscles. Motion Unanimously carried.

Mayor Acee said he had wage and job position changes to bring before the board. Mayor Acee said that current BLS PT staff members, Brad Darling, Christopher Coombs, and Jason Pierce had recently become certified as Advanced Life Support Technicians. Mayor Acee said he was seeking a motion to approve the change of positions for the staff members effective October 27, 2024.

MOTION #114/24-25

Motion made by Trustee Casscles to approve the following job position and wage changes effective October 28, 2024:

Bradley Darling ALS PT at a rate of \$26.00/hour

Jason Pierce ALS PT at a rate of \$26.00/hour

Christopher Coombs ALS PT at a rate of \$27.00/hour

Motion supported by Trustee Westcott. Motion Unanimously carried.

Mayor Acee said that Civil Service had approved a labor position for the village for the Summer Help in the DPW department effective 5/1/2024.

MOTION #115/24-25

Motion made by Trustee Westcott to approve the civil service labor position in the DPW department effective 5/1/2024.

Motion supported by Trustee Tomaselli. Motion Unanimously carried.

Mayor Acee said the EMS department was looking for approval to reimburse staff for EMT Cards. The required cards are good for three years, and only will be paid for with proof of passing all certification required and a receipt for proof of payment.

MOTION #116/24-25

Motion made by Trustee Westcott to approve the reimbursement for EMT staff for EMT cards, upon proof of certification, and a proof of payment receipt. No more than once per staff member in a 3 year period.

Motion supported by Trustee Tomaselli. Motion Unanimously carried.

Clerk-Treasurer Van Althuis said he had a few Budget adjustments and transfers for the board to approve. The first was a DEC grant the fire department had received for fireproof clothing that was deposited into the village general fund bank account. Clerk Treasurer Van Althuis said he was seeking to raise the fire budget by this amount and reimburse the fire department which had provided receipts and proof of purchase for these items in the amount of \$2,294.86. The second request was for the NYSERDA grant in the amount of \$20,000 for heat pump units installed at the Municipal building. Clerk-Treasurer Van Althuis said he was seeking to increase the budget for Municipal Building in the amount of \$20,000 to reflect this. Clerk-Treasurer Van Althuis said he was seeking an increase in offstreet parking to pay for the inventory and branding signage study. The board had previously approved the study with MOTION #47/24-2. Clerk Treasurer Van Althuis discussed documentation he had provided the board with the current balances and appropriations of the ARPA funds. Clerk-Treasurer Van Althuis said that decisions should be made at the next board meeting to appropriate ARPA funds. All ARPA funds need to be appropriated at the end of the year. Clerk-Treasurer Van Althuis said that the funds have been used to keep EMS operational so far. Clerk-Treasurer Van Althuis said he was seeking appropriation of some ARPA funds in this meeting to help keep EMS operational.

MOTION #117/24-25

Motion made by Trustee Westcott to approve the following budget adjustments and transfers.

Increase Fire Department Equipment AA03-3410.09100 in the amount of \$2,294.86 from DEC Grant funds, and reimbursement of the fire department for \$2,294.86 from the Fire Department Equipment.

Municipal Building fund increase of \$20,000 from NYSERDA Grant monies.

Increase in offstreet parking in the amount of \$5300 from fund general fund balance and payment of the Delta Engineering Inventory and Branding contract.

Motion supported by Trustee Tomaselli. Motion Unanimously carried.

MOTION #118/24-25

Motion made by Trustee Westcott to approve the following budget adjustments and transfers.

Request the following budget transfers:

To:	Amb EQ	AA04454002000	\$1,881	From:	ARPA	AA00068800100	\$1,881	Amb. Eq.
	Amb Oxyg.	AA04454004700	\$3,000		ARPA	AA00068800100	\$3,000	Amb. Oxygen
	Amb PS	AA04454001000	\$8,000		ARPA	AA00068800100	\$8,000	Amb Sep PS
Total			\$12,881				\$12,881	

Motion supported by Trustee Casscles. Motion Unanimously carried.

Clerk-Treasurer Van Althuis said he was seeking a motion to return unpaid property taxes at the end of October to the County, a motion to schedule two budget workshops, and to approve the mayor to sign the release on the second mortgage from the Tenney Properties UDAG loan which had been paid in full.

MOTION #119/24-25

Motion made by Trustee Westcott to approve Clerk-Treasurer Van Althuis to return the outstanding parcels of unpaid taxes to Chenango County after October 31st including 11% penalty.

Motion supported by Trustee Tomaselli Motion Unanimously carried.

MOTION #120/24-25

Motion made by Trustee Tomaselli to approve Mayor Acee to sign the discharge form on the second mortgage that secured the \$200,000 UDAG loan bearing date 2/23/2012, in acknowledgement that the principal on the loan has been paid in full.

Motion supported by Trustee Westcott. Motion Unanimously carried.

MOTION #121/24-25

Motion made by Trustee Westcott approve scheduling two budget workshops on the dates of Tuesday November 26, 2024 and December 5, 2024 at 9:00 a.m. on both dates.

Motion supported by Trustee Tomaselli Motion Unanimously carried.

MOTION #122/24-25

Motion made by Trustee Tomaselli to adjourn at 4:31 PM with there being no further business to conduct. Motion supported by Trustee Westcott. Motion unanimously carried.

Keith Van Althuis Clerk-Treasurer

DRAFT